



SCHEDULE

Form 1

Broadcast Licence Application Form

Under section 32 and of the Telecommunications Act 31 of 2000

Grenada

Applicant:

Please tick appropriate box:

BROADCAST	AM Radio FM Radio FM Radio - STL FM Community Radio Television Subscriber Television
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Type of Application:	New Application Application to Modify/Amend Application to Renew Licence
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Guidance Notes

- This application form can be used for first issue, modification/amendments and renewal of licences.
- Three (3) copies of the completed application form should be submitted in an envelope clearly marked “Broadcast Station Application” addressed to the National Telecommunication Regulatory Commission, Maurice Bishop Highway, P.O. Box 854, St. George’s, Grenada.
- The completed application form must be accompanied by a total fee of one thousand dollars EC\$1000 (*\$500 for the Class License and \$500 for the Frequency Authorisation*) payable to the National Telecommunications Regulatory Commission (NTRC).
- For renewal or modification of licence(s), please attach a copy of the existing licence to completed application form.
- Sections that are not applicable, write “NOT APPLICABLE” in bold or in print.
- Please note that any word, phrase or expression used herein shall have the same meaning as it has in the Telecommunications Act 31 of 2000.
- Applications should include schematic of the proposed network where appropriate
- Copies of technical details of equipment and approval certificates may be requested. (Photocopies of technical specifications of equipment should be attached)
- Certificate of business registration or company incorporation should be presented with application.
- Schedule of proposed programme should also be presented with application.



Criteria for the Evaluation of Broadcast License Application

Legal Requirements

- Corporate structure – Explanation of what type of business/company including a list of directors which should include the percentage of shares held (if applicable)
- Proof of registration – Certificate of business registration or company incorporation

Business Proposal

- Financial Statements – Projected cash flow etc.
- Market forecast/analysis
- Programming Schedule

Technical Requirements

- Schematic of Network – Summary of proposed network including diagrammatic representation of the network showing studio and transmitter location
- Brief description on the qualification/experience of the technical person
- Copy of the manufacturer's technical specification for all transmitters and antennas.

Any other requirements that may be requested from time to time



PART 1 – The Applicant

(Please complete fully in type or block letters)

1.1 Contact Details

1.1.1 Name of Applicant:

Contact Person:

1.1.2 Address of Applicant:

Business Address:

1.1.3 Telephone Number:

1.1.4 Fax Number:

1.1.5 Email:

Website:

1.1.6 Company Registration No:

1.1.7 Occupation:

1.1.8 Nationality:

National ID/Passport No:



PART II - Licence Details

2.1 Select as appropriate

New Licence
Modification/Amendment
Renewal

2.2 Licence No.¹:

2.3 Place of Issue:

2.4 Date of Issue: (dd/mm/yyyy)

2.5 Station Identifier.²

¹ For Renewal, Amendment or Modification of licence.

² Optional, applicants for Radio broadcast may wish to include the station identifier.



PART III – Technical Details

3.1 Details of Equipment: (For AM Radio, FM Radio and Terrestrial Television Broadcast)

Proposed AM/FM Frequency or TV Channel:

3.1.1 Transmit Station

If there are more than three (3) transmit stations the table should be copied and completed with the information relating to the other transmit station(s)

	1	2	3
Transmit Site Location			
Longitude			
Latitude			
Transmit Power			
Band width (MHz)			
Bands to be used			
Radio Make and Model			
TX Low Frequency Limit			
TX High Frequency Limit			
RX Low Frequency Limit			
RX High Frequency Limit			
Ant. Make and Model			
Ant. Low Limit Frequency			
Ant. High Limit Frequency			
Antenna Type			
Antenna Gain (dBi)			
Polarization			
Antenna height (M)			
Antenna directivity			

**3.1.2 Studio to Transmitter Link (STL) / Outside Broadcast (OBS)**

(Indicate at the top of the columns whether the data refers to a STL or an OBS)

	1	2	3
Station Type (STL or OBS)			
Station Name/Location			
Longitude			
Latitude			
Antenna Make and Model			
Antenna EIRP (dBm)			
Antenna Low limit Frequency			
Antenna High limit Frequency			
Antenna Type			
Antenna Gain (dBi)			
Polarization			
Equipment			
Equipment Make and Model			
Equipment TX Low Frequency Limit			
Equipment TX High Frequency Limit			
Equipment RX Low Frequency Limit			
Equipment RX High Frequency Limit			
Station			
Station ERP			
Station TX Power			
Stations Antenna height			
Band width Frequency			
Number of Channels			



3.2 Details of Equipment: (For Subscriber Television)

3.2.1 Video Output

Channel Bandwidth	
Channel Configuration	
Minimum signal level at TV input	
Minimum Carrier/Noise	
Visual carrier frequency	
Aural frequency deviation	
Signal to inter-modulation ratio	
Radiation level	
Line amplifier voltage	
Permissible variation of visual carrier level	
(a) Over 24 Hours	
(b) Over 24 Hours	
(c) Between any two channels	
(d) Frequency response (each channel)	

PART IV - DECLARATION3

On behalf of the applicant, I declare that the information provided is accurate and complete in all respects.

Signed

Full name of signatory:

Position held:

Date:

(dd/mm/yyyy)



Appendix 1

Applicant Name:

Application for:

Type of Company

Please tick appropriate box:

Sole Ownership

Partnership

Limited Liability

Other (*please specify*)

Shareholders

Please list the name, address and the percentage of shares of all the shareholders.

Name	Address	Share Percentage

Full Name of Signatory:

Authorised Signature:

Date:

(dd/mm/yyyy)